



FULLY SPONSORED ICT COURSES

By: Ministry of Resource Development & Information Technology

MONTH : JAN 2018 | EVENING SESSION | TIME : 6.00 PM - 9.45PM

JAN	DAY	LAB 1	LAB 2	LAB 4	LAB 5	LAB 6	LAB 7	ROOM 1
3 & 4	WED & THU	GRAPHIC DESIGN (ADOBE ILLUSTRATOR) LEVEL 1	PRESENTATION (MS POWERPOINT) LEVEL 1	KEYBOARDING (TYPING SKILLS)	BLOG & WEBSITE DEVELOPMENT (WORDPRESS)	COMPUTERISED ACCOUNTING (AUTOCOUNT WITH GST)		
5 & 6	FRI & SAT	GRAPHIC DESIGN (ADOBE ILLUSTRATOR) LEVEL 2	PRESENTATION (MS POWERPOINT) LEVEL 2	OPERATING SYSTEM (WINDOWS 10)	WEBPAGE DEVELOPMENT (WIX)	AUDIO & VIDEO EDITING (WINDOWS LIVE)		
8 & 9	MON & TUE	COMPUTERISED ACCOUNTING (UBS ACCOUNTING WITH GST) LEVEL 1	AUTOCAD - LEVEL 1	BASIC NETWORKING LEVEL 1	GRAPHIC DESIGN (CORELDRAW) LEVEL 1	SKETCHUP MAKE	MOBILE PLATFORM WITH MULTIMEDIA APPS	
10 & 11	WED & THU	COMPUTERISED ACCOUNTING (UBS ACCOUNTING WITH GST) LEVEL 2	AUTOCAD - LEVEL 2	DATABASE (MS ACCESS) LEVEL 1	GRAPHIC DESIGN (CORELDRAW) LEVEL 2	PROGRAMMING LANGUAGE (HTML & CSS)	PRESENTATION (OPEN OFFICE - IMPRESS)	
12 & 13	FRI & SAT	GRAPHIC DESIGN (ADOBE FIREWORK)	AUTOCAD - LEVEL 3	DATABASE (MS ACCESS) LEVEL 2	ANIMATION (BLENDER 3D)	E-JOB HUNTING	SPREADSHEET (OPEN OFFICE - CALC)	
15 & 16	MON & TUE	SPREADSHEET FOR ACCOUNTING (MS EXCEL)	ANIMATION (ADOBE FLASH) LEVEL 1	GRAPHIC DESIGN (GIMP)	VISUAL BASIC LEVEL 1	GOOGLE DRIVE FOR WORK LEVEL 1	FACEBOOK & OTHER SOCIAL NETWORKING	PC MAINTENANCE LEVEL 1
17 & 18	WED & THU	AUDIO & VIDEO EDITING (CYBERLINK POWERDIRECTOR)	ANIMATION (ADOBE FLASH) LEVEL 2	STOCK CONTROL (UBS STOCK CONTROL)	VISUAL BASIC LEVEL 2	GOOGLE DRIVE FOR WORK LEVEL 2	PROJECT MANAGEMENT SOFTWARE	PC MAINTENANCE LEVEL 2
19 & 20	FRI & SAT	BLOG & WEBSITE DEVELOPMENT (BLOGGER)	COMPUTER AIDED PHOTOGRAPHY	BASIC COMPUTER STUDIES & INTERNET APPLICATIONS	PROGRAMMING LANGUAGE (JAVASCRIPT)	GRAPHIC DESIGN (INKSCAPE)	ORGANISER (MS ONENOTE)	
22 & 23	MON & TUE	PHOTO EDITING (ADOBE PHOTOSHOP) LEVEL 1	GRAPHIC DESIGN (ADOBE INDESIGN) LEVEL 1	SPREADSHEET (MS EXCEL) LEVEL 1	PROGRAMMING LANGUAGE (PHP PROGRAMMING)	E-OFFICE & E-FILING LEVEL 1	MOBILE PLATFORM WITH GOOGLE APPS	
24 & 25	WED & THU	PHOTO EDITING (ADOBE PHOTOSHOP) LEVEL 2	GRAPHIC DESIGN (ADOBE INDESIGN) LEVEL 2	SPREADSHEET (MS EXCEL) LEVEL 2	ANIMATION (3D MAX)	PAYROLL (UBS PAYROLL)	PSPP STATISTICAL ANALYSIS	
26 & 27	FRI & SAT	GOOGLE APPLICATIONS	OPERATING SYSTEM (WINDOWS 8)	SPREADSHEET (MS EXCEL) LEVEL 3	PUBLISHING (MS PUBLISHER)	COMPUTER TIPS & TRICKS	ANDROID	
29 & 30	MON & TUE	COMPUTERISED ACCOUNTING (SQL ACCOUNTING WITH GST) LEVEL 1	WEBPAGE DESIGN (ADOBE DREAMWEAVER) LEVEL 1	WORD PROCESSING (MS WORD) LEVEL 1	APPS DEVELOPMENT (ANDROID STUDIO)	WEBPAGE DEVELOPMENT (Joomla) LEVEL 1	GRAPHIC DESIGN (OPEN OFFICE - DRAW)	PC MAINTENANCE LEVEL 1
31 & 01 FEB	WED & THU	COMPUTERISED ACCOUNTING (SQL ACCOUNTING WITH GST) LEVEL 2	WEBPAGE DESIGN (ADOBE DREAMWEAVER) LEVEL 2	WORD PROCESSING (MS WORD) LEVEL 2	CYBER THREAT & PREVENTION	WEBPAGE DEVELOPMENT (Joomla) LEVEL 2	DATABASE (OPEN OFFICE - BASE)	PC MAINTENANCE LEVEL 2

*Schedule is subject to changes

* **ONLINE REGISTRATION** will be given priority seat

*In order to avoid disappointment, we do not encourage **WALK IN** registration

*Please provide **IC** during class for **verification purpose**

Minimum Requirement:

Malaysian aged 10 years old and above

Training includes:

- Certificate of Attendance
- Training Material
- Refreshment
- No Course Fee

Online Registration : amc.edu.my/portal

Training Provider:



ADVANCED BUSINESS SYSTEMS CONSULTANTS SDN BHD

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