



TERMS & CONDITIONS

FOR LANGUAGES & IT CERTIFIED COURSES



Sponsored By:
MINISTRY OF RESOURCE DEVELOPMENT & INFORMATION TECHNOLOGY

1. Must be Malaysian
2. At least 18 years of age and above
3. Applicant is required to submit 1 passport-sized photo and a copy of IC. Fill up Data Form (Form no: ABSC-GBT-F033) which will be provided by the trainer on the first day of class. For IT Professional Certified courses, enclose the highest level of qualifications too.
4. Trainee must complete the whole course, with the following duration:
 - English course: 100 hours
 - Korean course: 84 hours
 - Mandarin course: 84 hours
 - Japanese course: 84 hours
 - MCSA course: 126 hours
 - CCNA course: 112 hours
5. Applicant for English course is required to sit for an ENGLISH PLACEMENT TEST in order to be categorized into the appropriate class.
6. No course fee involved as it is fully sponsored by the government.
7. Trainee will enjoy the benefit of free training materials, refreshment and a Certificate of Attendance (with at least 80% attendance)
8. For CCNA and MCSA programs, external examinations are provided after the trainings. Any trainee who fails to sit for the pre-arranged examination is liable to a penalty of RM500
9. Trainee who withdraws from the course is required to pay the below penalty:
 - *Language course: RM1,000
 - CCNA/MCSA: RM5,000

** Courses include Conversational English, Korean, Japanese and Mandarin*
10. Any trainee who quits from the course will be blacklisted and barred from joining any government sponsored trainings.