



REFUND POLICY

Under the following circumstances, the amount of fees refundable is subject to the following:

Cancellation of course:

The course in which the student has registered is cancelled due to insufficient number of students, 100% of course fee are Refundable.

Illness or injuries (prior to the commencement of classes):

The registered student having suffered serious illness or injuries is physically unfit to attend class. The student or his/her next of kin must produce a medical report or other related statements to prove his/her illness or injuries, 100% of course fee is Refundable.

Refund Procedures:

The approval for a refund is subject to the final decision of the Chief Executive.

Students wishing to claim a refund must fill in the Fee Refund Application Form (ABSC-ACA-F011) and submit to the Student Admission and Affairs Department.

Since 1985