

# DIPLOMA IN **ACCOUNTING**

R/340/4/0496 | MQA/FA 4881

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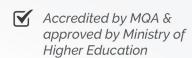
Website www.amc.edu.my



## DIPLOMA IN ACCOUNTING

# **PROGRAMME** OVERVIEW

Diploma in Accounting provides you with the basic skills in book-keeping to advance accounting knowledge needed for an accounting career. Completion on this diploma allows you to further enhance your studies towards a professional accounting qualifications or a degree in accounting/ finance from universities locally and abroad, subject to the terms and condition, set by the respective Universities/Professional bodies.







## **PROGRAMME MODULES**

- Business Mathematic
- Introduction To Management
- Microeconomics
- Macroeconomy
- Statistics
- English for Business Communication
- Business Finance
- Business Law
- · Accounting Principle
- Computer Application in Accounting
- Financial Accounting I
- Financial Accounting II
- Financial Accounting III
- Financial Accounting IV
- Auditing I
- Auditing II
- · Accountant in Business

- Computerized Accounting Infromation system
- Cost Accounting
- Taxation I
- Taxation II
- Business Communications
- Company Law
- Management Accounting
- Industrial Attachment

#### **MPU SUBJECTS**

- Community Services
- Etika Profesional / Bahasa Kebangsaan 2\*
- Malaysian Studies 2 (Local Students) & Communication in Bahasa Malaysia 1 (International Students)
- Study of Morals and Ethics

For Malaysian students who do not have a credit in SPM BM

## **ENTRY REQUIREMENTS**

- Sijil Pelajaran Malaysia with a minimum of three (3) credits including Mathematics,or its equivalent; or
- Pass in Sijil Tinggi Persekolahan Malaysia (STPM) with a minimum of Grade C (GP 2.00) including Mathematics; or
- Pass in Sijil Tinggi Agama Malaysia (STAM) with a minimum grade of Maqbul in any subject, or its equivalent; or
- Pass in SKM Level 3 / Sijil Vokasional Malaysia (SVM) (Note: The HEPs are to conduct screening and provide necessary guidance specific to the discipline of the programme); or
- Certificate (Level 3, MQF) with minimum CGPA of 2.00 or its equivalent; or
- Other relevant equivalent qualifications recognised by the Malaysian Government

## **DURATION**

2 Years

#### **INTAKES**

January, April & August

## **CAREER PATHWAYS**

Accounts Assistant, Administrator Bank Officer, Credit Control Officer Student may be granted *module exemptions* from ACCA (UK) fundamental level (subject to terms and conditions). Student may also sit for Diploma in Accounting and Business awarded by ACCA (UK) with exempted modules (programs can run concurrently)

