TERMS & CONDITIONS
FOR LANGUAGE & I.T. CERTIFICATION COURSES

Fully Sponsored by:
MINISTRY OF EDUCATION, SCIENCE, TECHNOLOGY AND INNOVATION, SABAH

1. SABAHAN and at least 18 years old

2. Applicants must provide 1 passport-sized photo, a copy of IC and complete the online registration form.

3. For I.T. Certification courses, enclose certificates of the highest qualification(s) attained and a resume.

4. Trainees must provide a Medical Certificate (MC) if they are sick, or an employer's letter in case of extended working hours, etc. A trainee absent for 3 consecutive days will be automatically deleted from the Attendance List/course, and will be liable to pay the penalty as stated in Item 10.

5. Applicants must sit for an online ENGLISH PLACEMENT TEST in the myMK APP before being allocated to the appropriate level.

6. No course fee is required as it is fully government-sponsored.

7. Trainees will enjoy the benefits of free training materials, refreshment for face-to-face training and a Digital Certificate of Attendance.

8. Trainees must attend at least 80% of the course to be eligible for the Certificate of Attendance.

9. For all I.T. Certification courses, external examinations are provided after the training. A trainee who fails to sit for the pre-arranged examination is liable to a penalty of RM2,000. An administrative charge of RM100 will be imposed for any postponement of examinations.

10. Trainee who withdraws from the course is required to pay the penalty below:
    - Language courses: RM2,000
    - Professional I.T. Certifications: RM10,000

11. Trainees who quit the course will be blacklisted and barred from joining any government-sponsored training.

12. Unemployed students will be contacted to update their employment status after completing the course.

13. Trainees are required to attend classes according to the timetable provided. Classes will not be replaced due to trainees' absence unless the trainer has made prior arrangements with the class.